

To be printed on Letter head.

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS _____ PVT LTD. ON DATED _____ AT ___ AM/PM AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT _____.

Resolved that the board has decided to give / take on leave and license for _____ Months Office _____ Built-up : _____ Square Feet, Mumbai – _____ situated within the revenue limits of Dist _____ within the limits of Mumbai Municipal Corporation on the following terms and condition.

Period	Rent (In Rs.)
From _____ to _____	_____
Deposit Amount	_____ (Refundable on completion of term)

RESOLVED that Mr. _____ bearing PAN card no. _____ is hereby authorized to sign the leave and license agreement and to admit execution of such documents and to do expediently all such necessary acts, things and Deeds indispensable in respect of aforementioned transaction.

RESOLVED FURTHER THAT a certified copy of this resolution signed by one of the Director/Directors of the Company will be provided to anyone concerned or in the matter.

For ___ Company Name ___ PVT.LTD.

DIRECTOR