

Date:

From:

Name - _____

Address - _____

To

The Chairman / Secretary

Sub: Permission to give Flat no. _____, Floor _____,

_____, Pin _____, On leave & licence

basis for Month From _____

Dear Sir,

This is to inform you that I intend to give our above mentioned Flat on leave and
licencee basis for Month From _____ to

_____, I are enclosing herewith the requisite forms

No. 11 and 29 for your information and record.

Thanking You,

Yours truly,
